



Proposed Updates to Strategic Technology Plan: Strategy for Online Forms

Strategic Advisory Council Meeting
April 2, 2010



On-Line Forms Strategy and Approach

- ❑ Continue progress positioning the county to achieve the goals of efficiency, transparency/accountability, and customer service/public access as identified in the Strategic Technology Plan (STP):
 - Continue to leverage past investments that are already reducing the use of paper forms
 - Focus on objectives already identified in STP to ensure appropriate resources (staff, \$\$) are available for successful outcomes (refer to *Exhibit 2: Efforts Contributing Towards Reduced Paper Forms at King County*)
- ❑ Proposed approach for response to KC Council motion is to incorporate:
 - Existing objectives in STP which include on-line forms
 - Any newly identified opportunities for use of on-line forms



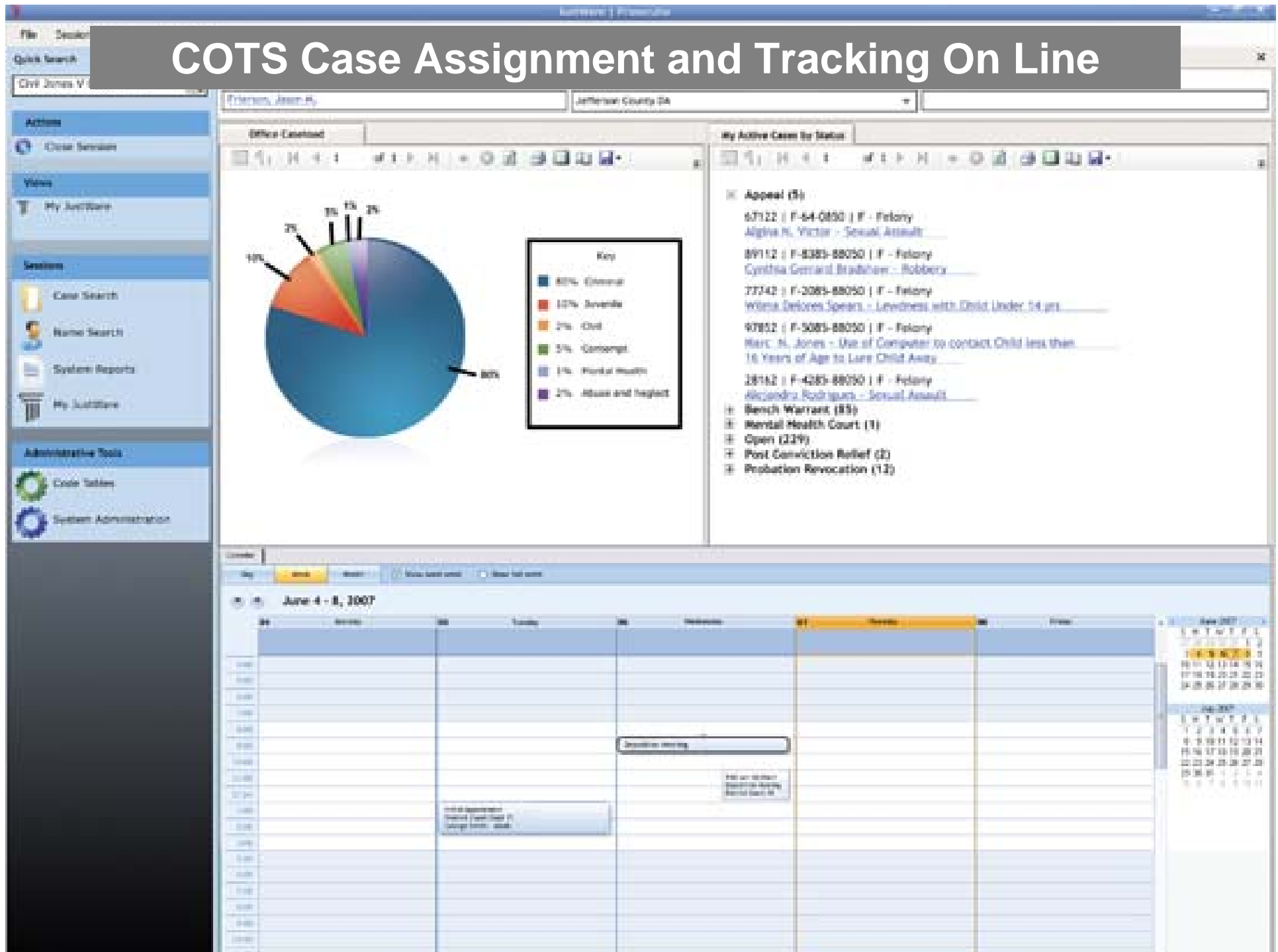
An Example of Current STP Initiatives

- ❑ The following slides will illustrate how the business needs of the Prosecuting Attorney's Office can be met by using on-line forms to achieve efficiencies and increase transparency
- ❑ The objective for the Prosecutor's Information Management is already a part of the Strategic Technology Plan

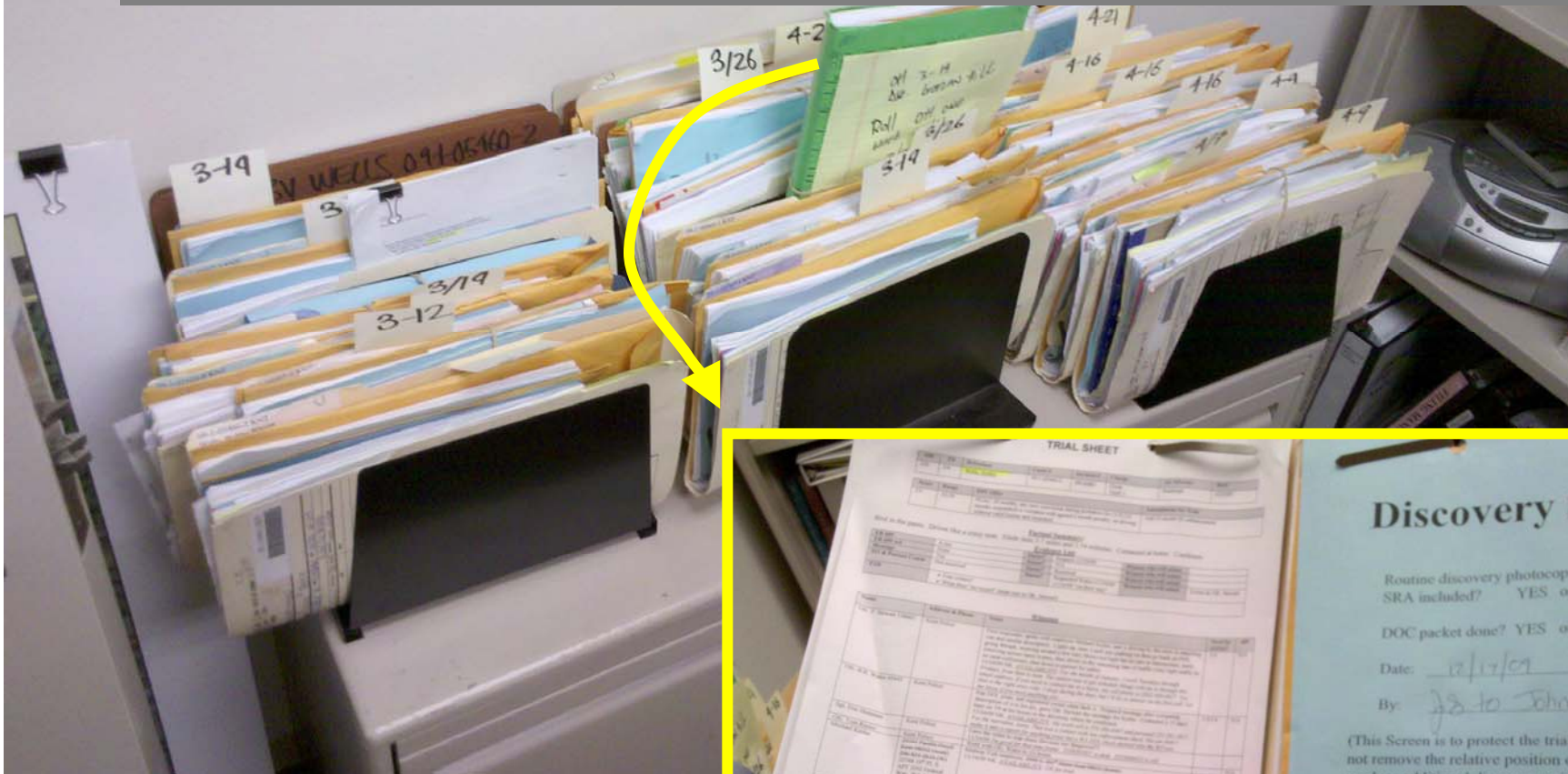
Supervisor's Case Assignment and Tracking Board

The image shows a large grid-based calendar or project management board. The columns are labeled 'In trial', '# of trials', and 'HOLDING'. The rows list names: Elser, N. Kim, K. Wilson, Norgard, Soukup, Rajul, Odawork, and Relea. The board is covered with numerous yellow and green sticky notes. A yellow arrow points to a specific area on the right side of the board.

COTS Case Assignment and Tracking On Line



Deputy Prosecutor's Caseload and Example File



TRIAL SHEET

Read in the pages. Review the following items. Check boxes if they are present. Comment in the Comments column.

Case Name	Case Number	Case Type	Case Status	Case Date	Case Location	Case Comments
3-14	3-14	3-14	3-14	3-14	3-14	3-14

Discovery Screen

Routine discovery photocopying was done.
SRA included? YES or NO

DOC packet done? YES or NO

Date: 12/17/09

By: J. Randolph

(This Screen is to protect the trial deputy. Please do not remove the relative position of this screen. If you produce additional discovery prior to omnibus please note below.)

SUPPLEMENTAL NOTES:

WIT LIST

ASSGNMT CASE

TRIAL SHEET

COMMENT SHEET ~ NOT FOR DISCOVERY

Example On Line File In COTS Solution

Case Summary

6/25/2007 10:20:17 AM

MICHAEL SMITH – POSSESSION WITH INTENT TO DISTRIBUTE A CONTROLLED SUBSTANCE - SCHEDULE I - 25 GRAMS OR MORE

Court: 00CR2788

Agency: Monterey County DA

CaseID: 00-404374

Type: Felony

Status: Closed

Status Date: 10/14/2000

Involvements

Primary Involvements

[SMITH, MICHAEL - Defendant](#)

7 County Court (00CR2788)

6 District Court (00CR2788)

LONGMONT POLICE DEPARTMENT (LMT 188602476)

Monterey County DA

[LACY, JONAS D. - RepR 01227 - Prosecution Attorney](#)

Charges

1. 18-18-404(1),(2)(a)(i),(c)(a)(i) – POSSESSION WITH INTENT TO DISTRIBUTE A CONTROLLED SUBSTANCE - SCHEDULE I - 25 GRAMS OR MORE

Occurred: 8/15/2000

Class: 3 Felony

Controlled Sub-Poss/Intent-Sch 1-25-400g

[SMITH, MICHAEL - Defendant](#)



Notes

Notes	Date Taken	Taken By
This note is part of the case file	07/23/2006 08:35 AM	

Attributes

Case Attribute	Value	Created By
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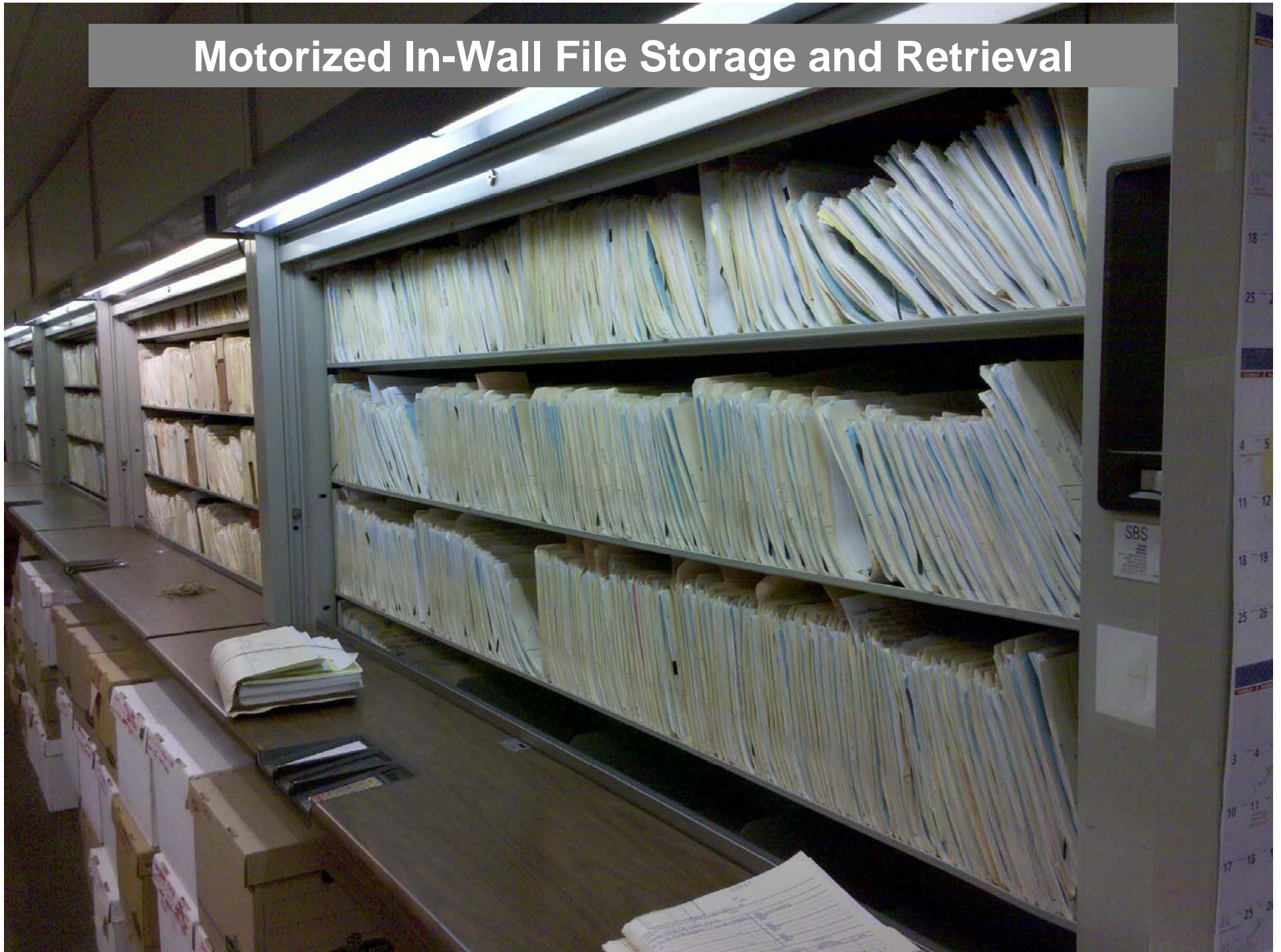
Agencies

Agency Type	Agency	Number	Lead	Active	Notes	Created By	Created On	Last Modified
Court	7 County Court	00CR2788				Bennett, Linda - ja345	7/23/2006 7:55:58 PM	Bennett, Linda - ja
Court	6 District Court	00CR2788				Bennett, Linda - ja345	7/23/2006 8:00:06 PM	Bennett, Linda - ja
Law Agency	LONGMONT POLICE D	LMT 188602476				Bennett, Linda - ja345	7/23/2006 8:08:21 PM	Bennett, Linda - ja
Prosecutor	Monterey County DA					Bennett, Linda - ja345	7/23/2006 9:53:00 PM	Bundy, Beth - 180

Case Involved People

Agency	Involvement	Name	Notification	Active	Active Date	Inactive Date	Created By	Created On	Last Modified
Monterey County DA	Prosecuting Atty	LACY, JONAS D. - RepR 01227					Bennett, Linda - ja345	7/23/2006 10:10:17 PM	Bennett
	Defendant	SMITH, MICHAEL					Bennett, Linda - ja345	7/24/2006 6:56:15 AM	Bennett

Motorized In-Wall File Storage and Retrieval



Secure Data On Demand from Sabey Center





Consolidated Feedback from SAC Members

- ❑ Based on your feedback, we have revised Exhibit 2 - *Efforts contributing toward reduced paper forms at King County* and included additional information to address:
 - Alignment with the version of the strategic technology plan
 - Current status including availability of project plan, schedule, cost benefit plan and funding status.



SAC Endorsement

1. Countywide strategy and approach for reduction of paper forms and improving operational efficiencies as discussed earlier
2. Add on-line forms as a strategic objective in the 2009 - 2012 Strategic Technology Plan